



Criteria and Application Form

The Criteria

Application criteria for the funds:

- The applicant must be a Plymouth based voluntary sector organisation or social enterprise
- Turnover must be less than £100,000 per annum
- We can only fund an organisation once in a 12month (Jan-Dec) period and groups can only receive two awards in a 3 year period.
- If required, priority will go to organisations who haven't already benefited from the fund already
- Applications are up to £200 per organisation
- The bursary must be used for training of Trustees / Directors, staff or volunteers
- Training must come from an external person or organisation, this fund is not for organisations to pay themselves to train their own staff, volunteers & trustees
- There is no requirement for match funding although the monies can be used to partially fund more expensive courses
- The courses do not need to be accredited
- We accept group applications from organisations partnering up – please contact us to discuss this

Examples of training that we have funded include:

- Event stewards training
- Public speaking and presentation training
- Powerboat and safety boat training
- First aid training
- Level 1 Football coaching
- Level 1 Teaching Aquatics
- Chainsaw maintenance and use training
- Social media training
- Event management training
- Sage accounting training

Please Note: We don't fund training retrospectively.



The Application

Name of your organisation	Legal Structure , i.e. charity, CIC, constituted group etc
Contact Name	Address
Contact number	Email address
Website	
What is the yearly turnover of your organisations? - Turnover must be less than £100,000 per annum	
Brief Description of your organisation, who you are and what you do? 200 words max	
Tell us about the training that you wish to provide, include the cost, the provider and the proposed training date? 200 words max	
What are the benefits for your organisation? 200 words max	

How many people will benefit from the training, directly and in-directly?

Have you applied to the Plymouth Training Fund before?

If Yes, please provide the following information:

How much were you awarded?	
When did you receive your grant?	
Have you completed your evaluation?	

Authorisation

The application must be signed by the applicant and authorised by the Chair or whoever has overall authority of your organisation:

Name of Applicant	
Signature	
Position held in Organisation	
Date	

Authorised by	
Signature	
Position held in Organisation	
Date	

Please return the completed application by email: grants@plymouthdrakefoundation.co.uk

If you have any questions please contact us: 01752 764455

Feedback from applicants on the benefits of the training may be sought at a later date.

